

TOWN OF HARWICH PLANNING DEPARTMENT



**PLANNING BOARD APPLICATION
SPECIAL PERMITS & SITE PLAN REVIEW**

TO THE TOWN CLERK, HARWICH, MA DATE _____

PART A – APPLICANT INFORMATION/AUTHORIZATION

<p style="text-align: center;"><u>Applicant Name(s)</u> (Who will serve as the primary contact responsible for facilitating this application?)</p>	
Organization	
Street/PO Box	
Town, ST, Zip	
Phone	
Fax	
E-mail	

The applicant is one of the following: *(please check appropriate box)*

- Owner
 Tenant*
 Prospective Buyer*
 Representative for Owner/Tenant/Buyer
 Other* _____

****Written permission of the owner(s) and a municipal lien certificate is required.***

All other forms and information as required in the Rules and Regulations shall be submitted as part of this application.

Authorization

Your signature hereby asserts, to the best of your knowledge, that the information submitted in this application is true and accurate; that you agree to fully comply with the Town of Harwich Zoning By-laws and the terms and conditions of any approval of this application by the Planning Board; and authorizes the Members of the Planning Board and Town Staff to visit and enter upon the subject property for the duration of the consideration of this application.

Applicant

Owner(s) – Authorization must accompany application if the owner is not the applicant.

Official use only:

TOWN CLERK	PLANNING DEPARTMENT
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Case #

PART B – PROJECT LOCATION

Street Address	
Village	Zip Code
Map	Parcel
Zoning Districts	Historic District?
Frontage (linear feet)	
Total land area (s.f.)	
Upland (s.f.)	Wetlands (s.f.)

PART C – PROJECT DESCRIPTION

Existing Floor Area in Sq. Ft	Gross:	Net:
Proposed Floor Area in Sq. Ft	Gross:	Net:
Change in Sq. Ft + / -	Gross:	Net:
Existing # of parking spaces	Proposed # of parking spaces:	
Existing Use(s)		
Proposed Use(s)		
<i>Attach a separate narrative if necessary.</i>		

SPECIAL PERMIT(S)

The undersign hereby files an application with the Harwich Planning Board for the following uses and structures as proposed under the provisions of the Harwich Zoning By-Law,

Section V, Use Regulations, paragraph F, Table of Use Regulations, Table 1:

- 1 ___ Paragraph ____, sub-paragraph ____ 2 ___ Paragraph ____, sub-paragraph ____
 3 ___ Paragraph ____, sub-paragraph ____ 4 ___ Paragraph ____, sub-paragraph ____

Section X.G:

- 1 ___ Structures w/ gross floor area of 7,500+ s.f. 2 ___ Structures requiring 20+ new parking spaces

Overlay Districts

- 1 ___ Water Resource Protection (X.G.2) 4 ___ Six Ponds Special District (XVII)
 2 ___ Harwich Center Overlay* (X.G.14) 5 ___ Other: _____
 3 ___ Village Commercial, Harwich Port (X.G.11)

SITE PLAN REVIEW (Section X.K) - or - WAIVER OF SITE PLAN REVIEW (X.K.6)

- 1 ___ Any floor area expansion of any structure or expansion of exterior space, other than parking, serving any of the following:
 ___ commercial use ___ industrial use ___ multi-family use ___ educational use
 ___ personal wireless service facility ___ creation of a drive-up or drive-through window
- 2 ___ Expansion or reconfiguration of an existing parking lot and/or driveway(s) serving said parking lot.
- 3 ___ Establishment of any new commercial, industrial, multi-family, educational, fast food/take out restaurant or personal wireless service facility.
- 4 ___ Establishment of any new retail use(s) in the Industrial (IL) Zone.

Other

- Repetitive Petition (MGL Ch 40A, §16): Proposed project evolved from a previously denied plan submitted to the Board on _____ Case # PB _____
- Other _____

Note: Projects within the Harwich Center Overlay District may also be within the Harwich Center Historic District. This requires separate filing with the Historic District Commission. Please inquire with the Building Department for forms and instructions.